

# RISK ASSESSMENT FORM

Please consider what risk there is to those building up trade stands and to members of the public during the event. Outline the steps you propose to take to minimize the risk. To enable us to plan and manage the show safely you must fill in the risk assessment form. You will be held fully liable for any loss occurring from any hazards/risks introduced to the show we are unaware of.

In accordance with CDM regulations may we just remind you all that you will need to be wearing a high visibility vest during build up and breakdown.

Company:	
Responsible Person:	
Date Assessment undertaken:	
Mobile number for onsite contact:	
Signature of assessor:	

Hazards may include: slipping/ tripping hazards, moving of machinery, noise, work at height, fumes, LPG on site etc.  
Persons at risk: contractors, members of the public, stand staff etc.  
Controls to minimize risk: provide adequate training, fire evacuation plan, adequate procedures etc.

Hazard	Persons at risk	Controls to minimize risk

Please continue on a separate spreadsheet or include a copy of your own Risk Assessment.

